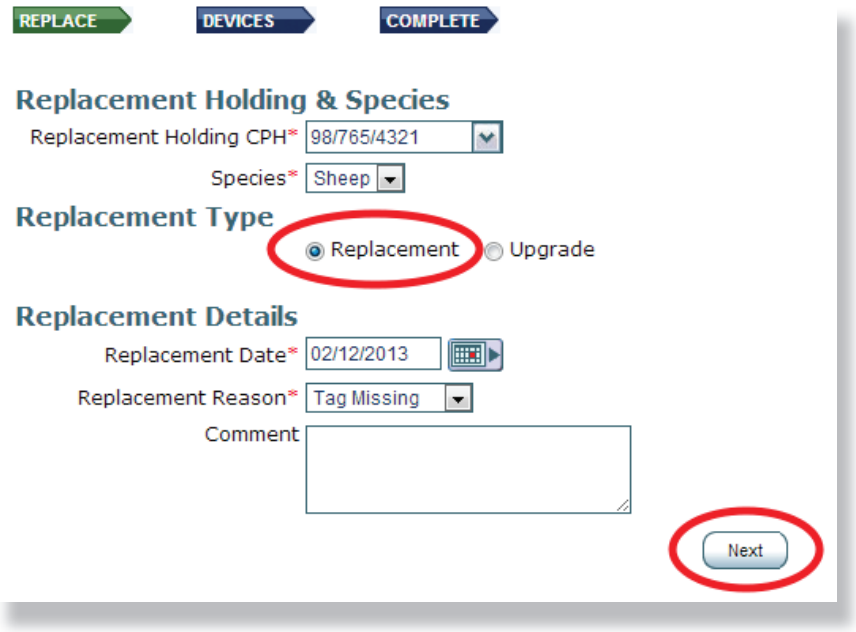
How to replace tags

Tags can be replaced due to a failure or loss of the tag, and tags may be replaced due to up-grading them from one type of tag to another (i.e. electronic slaughter tag to full EID tag).

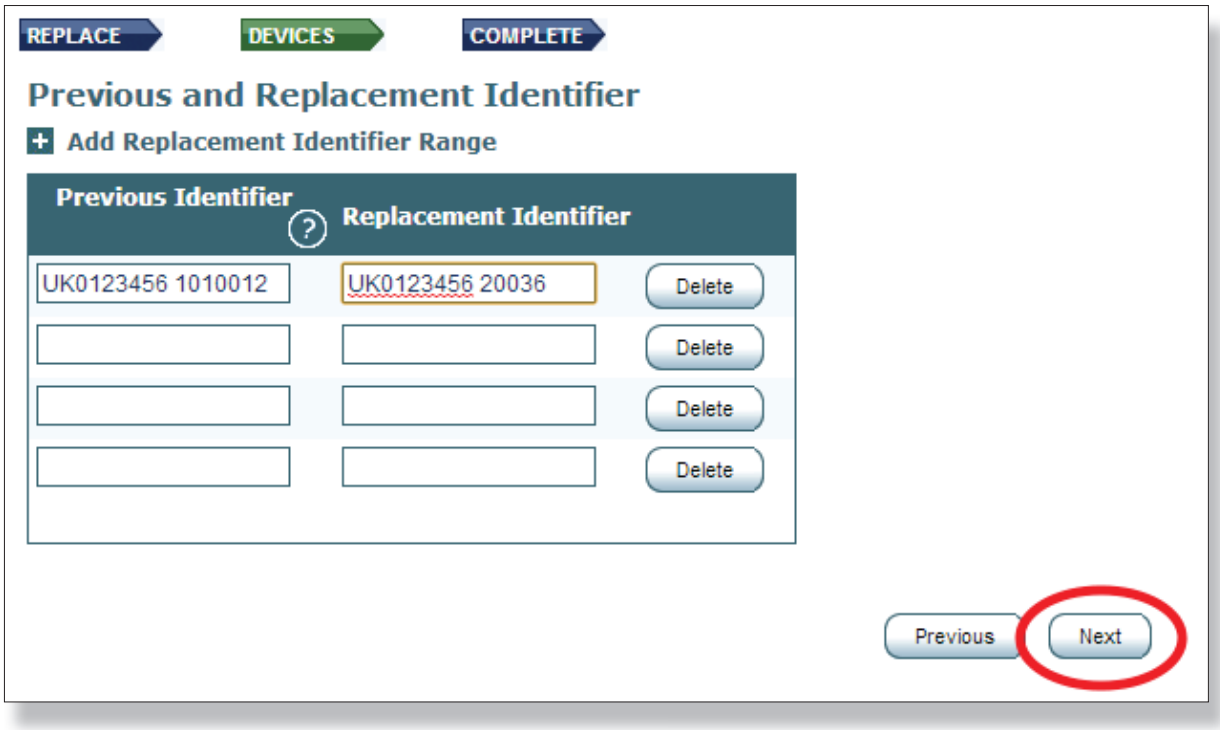
- On the top navigation bar click on ***Farm Records***. Move your mouse over ***Manage Animals*** on the tool bar. From the drop-down list of options select ***Replace Tags***.
- The form has options for ***Replacement*** or ***Upgrade***.

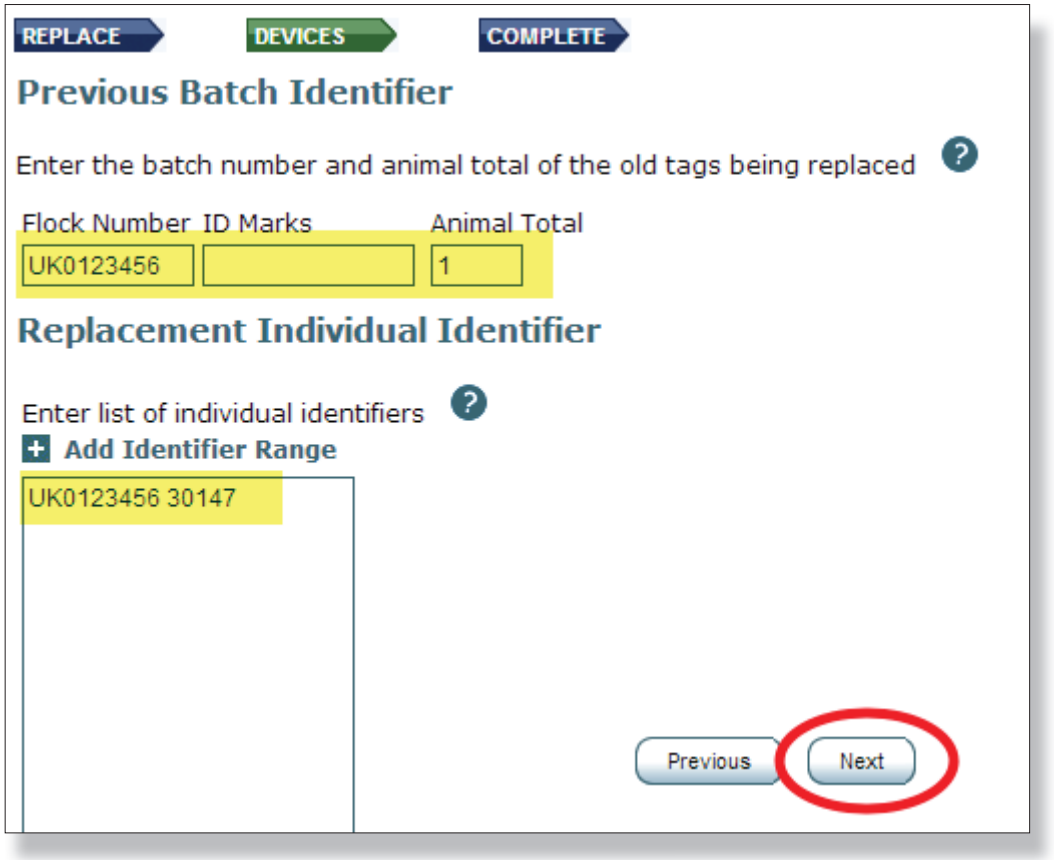
REPLACING A TAG

- Select the ***Replacement*** button.
- Select the holding number where the replacement occurred and the species of the animal.
- Select the replacement date and the reason why the tags were replaced. You can optionally leave a comment as well.
- When the details are entered, click the ***Next*** button.



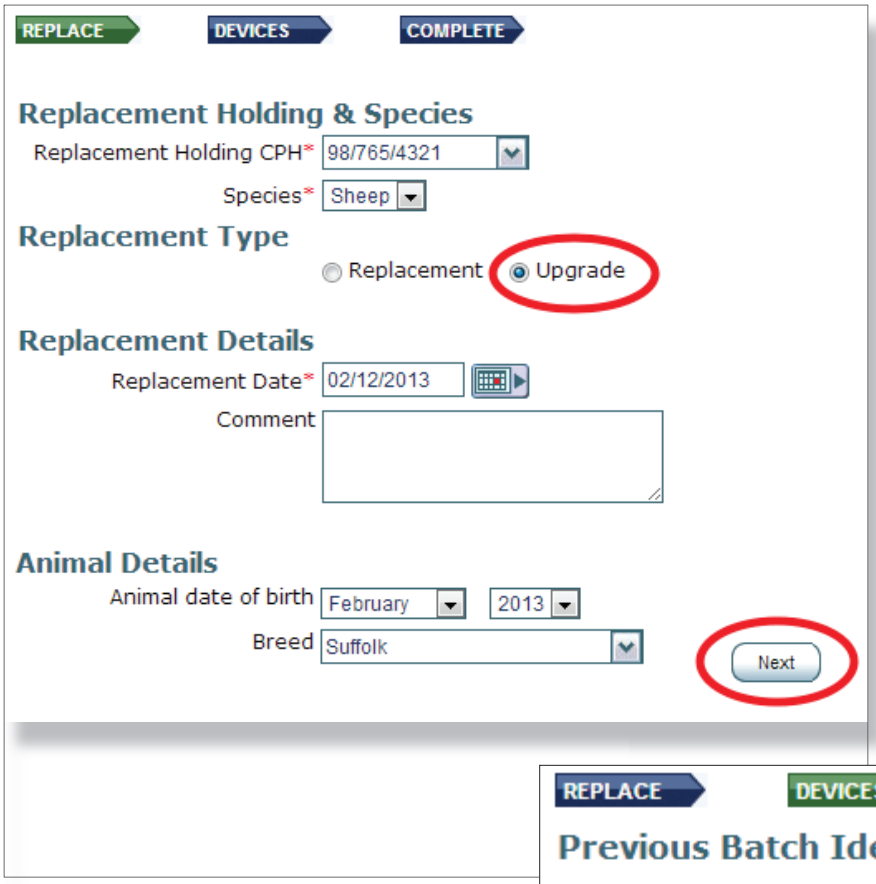
- When replacing individually identified tags, record the individual numbers of the old tag and the new tag. If you do not know the old tag you can leave it blank.
- When replacing batch tags, you only need to record the batch numbers replaced.
- Clicking the ***Next*** button will submit the request to save the replacement.

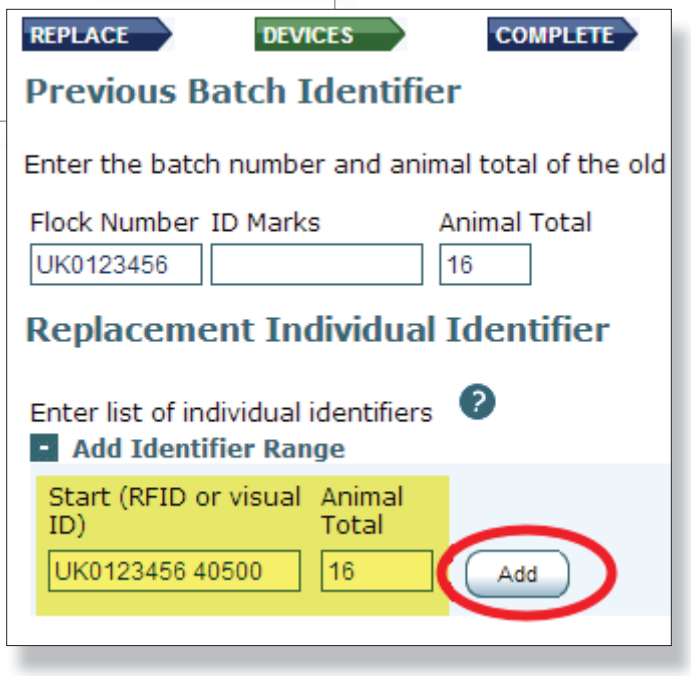


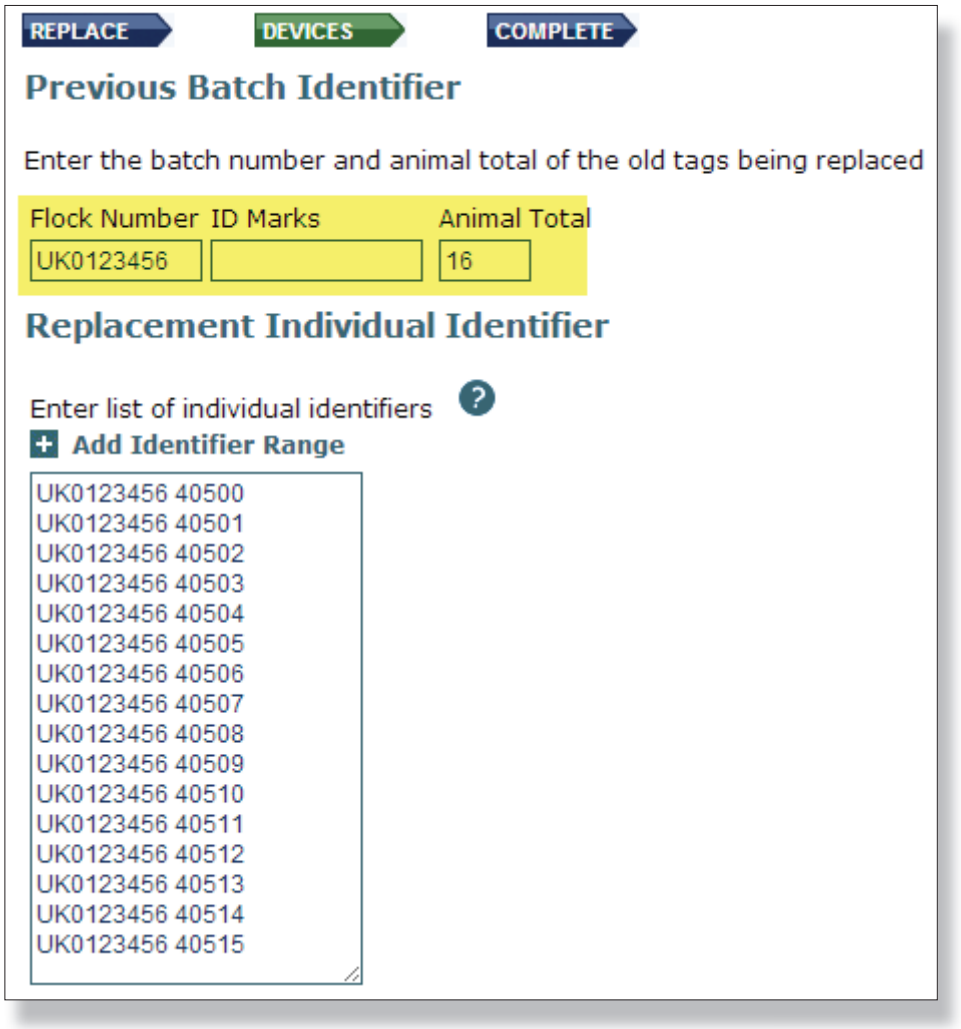
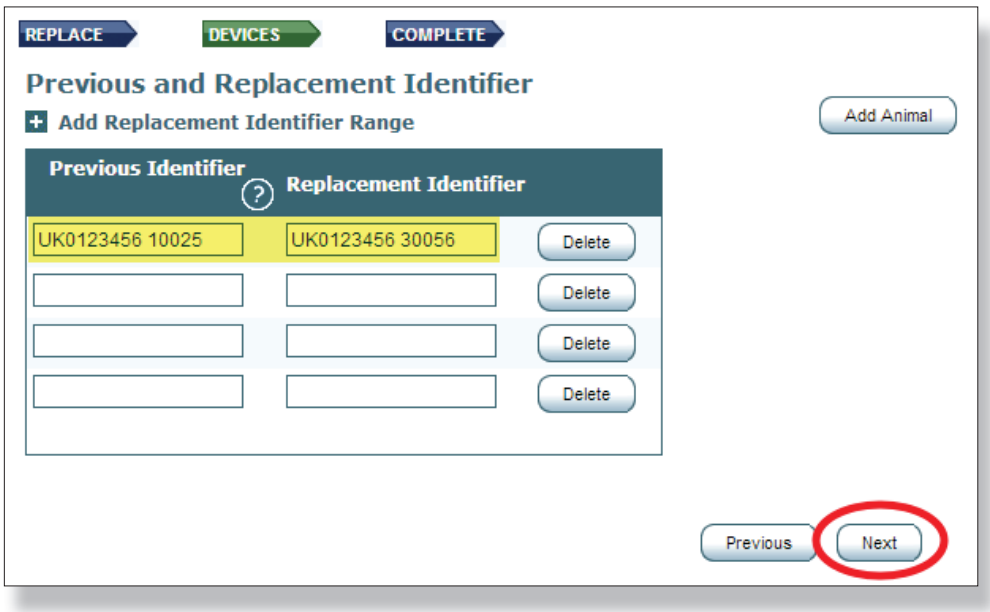


UPGRADING SLAUGHTER TAGS TO FULL EID TAGS

- Select the ***Upgrade*** button.
- Select the holding number where the replacement occurred.
- Select the replacement date and optionally leave a comment as well.
- When upgrading a batch tag to EID tag, you must select the batch number and animal total and the individual EID numbers of the replacements (one per line).
- When upgrading EID Slaughter to Full EID tags, you must enter both the EID numbers of the EID Slaughter and Full EID tags.







- When the details are entered, click the ***Next*** button.
- Clicking the ***Next*** button will submit the request to save the replacement.